

Expectations for Students using School or District Electronic Communications Systems

The following are expectations for students using electronic communications systems including but not limited to accessing the Internet and e-mail through the District's/Schools' networks.

Students in Grades 6-12, signing this document agree to the following terms and conditions.

School rules apply: As a student, I understand that there are school rules related to expected conduct, the use of appropriate language including making fair and respectful comments, and guidelines for responsible behaviour. I understand that any other "School Rules" related to using technology must also be followed.

More specifically, without limiting the above, I agree that:

- I understand that having access to use e-mail will be at the discretion of my school.
- I will use electronic communications systems for lawful educational purposes only
- I will handle with care and consideration any electronic communications equipment so as to avoid or minimize any physical damage or damage to data.
- I will use network services in such a way that performance is not disrupted or terminated.
- I will use my time and required materials so as not to be wasteful.
- I will use every effort so as not to corrupt the files or systems of other users.
- I will respect the privacy of other users.
- I will use language that is not considered offensive or threatening to others.
- I will avoid receiving, keeping or distributing inappropriate materials, including material that is obscene, pornographic, sexist, racist, belligerent or harmful to others.
- I will inform my teacher or principal if I come across any sites, material, information or situations that I believe contain inappropriate material.
- I will not meet with any strangers I talk to on the Internet without first consulting my parent or guardian.
- I will not distribute personal information about myself or anyone else through the District or school server including names, school, interests, extracurricular activities, home or school address or phone numbers. I may however, post school projects and work on the Internet as approved by my teacher.
- I will only use what I believe to be authorized, legal copies of information and software.
- If provided, I agree to keep any network service password secret and I agree that I will not use someone else's password to access the system.

Plagiarism & Copyright:

- I agree that I will not copy any information and claim it as my own.
- I will ask the original author for written permission to use the graphics or any copyrighted works, including works of art, compositions, text, symbols, sayings, cartoons, excerpts, and quotations.
- I agree that I will give written credit for sources of information for my work.

Consequences of unacceptable use: The consequences for breaking any rules that apply to use of any electronic communications system, include but may not be limited to the following:

- Loss of privileges to access and use any electronic communications systems.
- Possible disciplinary action through the School Code of Conduct.

I understand that I am personally responsible for my actions, errors, and omissions in using a District electronic communications system and accessing the Internet. I further understand the consequences for failing to comply with the terms and conditions of these regulations, may well exceed school disciplinary action, and may include criminal investigations, civil suits or both.



Student Use Agreement – (Grades 6-12)

I have read, understand and will abide by the “*Expectations for Students Using School or District Electronic Communication Systems*”. I will use resources responsibly, respect the rights of others and will not use these systems for unethical or illegal activities. I further understand that any violation of the district policy or regulation using electronic communications systems is unethical and may constitute a criminal offense. Should I commit any violations, my access privileges may be revoked, school disciplinary action may be taken, and possible legal action may be taken. I understand that this document will remain in my school file for as long as I am enrolled at this school or until terminated by either party by notification in writing.

Student's Name: _____ Date: _____

PLEASE PRINT

School Name _____ Teacher Name: _____ Div. _____

I have read the “Expectations for Students Using Electronic Communications Systems” and agree to abide by the provisions therein.

I have read “*Expectations for Students Using School or District Electronic Communication Systems*” and agree to those rules for being a responsible computer user.

Student Signature: _____ Student ID# _____

Parent/Guardian Permission Form – (Students in Grades 6-12)

I have read the attached “*Expectations for Students Using School or District Electronic Communication Systems*”. I understand that our daughter or son may access District electronic communications systems which allow them to access resources, communicate with others and to publish their work. I further understand that, should our child's work be published, it will appear with copyright notice prohibiting use without written permission. I also understand that filtering or blocking software which may be applied to the electronic communications systems to prevent gaining access to inappropriate material is not foolproof and cannot guarantee 100% effectiveness.

	YES	NO
We grant permission for our daughter or son to access electronic communications systems at school.		
We grant permission for our daughter or son to publish their work and/or photos online, including full name identifiers.		
We grant permission for our daughter or son to publish their work and/or photos online, without full name identifiers. (first name or initials may be used as an identifier).		

** I understand that it is the responsibility of my child to avoid accessing the Internet or computers while at school as described above, until receipt of an Acceptable Use Agreement signed by both student/child and parent or guardian.*

Parent/Guardian's Name: _____ Signature _____

PLEASE PRINT

Address: _____ Phone: _____ Date: _____

Student Use Agreement – (Grades K-5)

“My Rules for Online Safety”

Using a computer at school can be very good. There are stories, pictures, sounds, music, games and lots of other useful information on many topics that can be downloaded right to your classroom. You are lucky to be able to use a computer at your school. Being able to use a computer comes with accepting responsibility. There are rules for being able to use a computer at school. These rules help you use the computer in the best and safest possible ways.

Here are the rules for using a computer at your school:

School rules apply: As a student, I understand that there are school rules related to expected conduct, the use of appropriate language including making fair and respectful comments, and guidelines for responsible behaviour.

More specifically, without limiting the above, I agree that:

- I will not give out personal information such as my name, address, telephone number or the location of my school without my teacher’s permission.
- I will never send a person my picture or anything else without first checking with my teacher.
- I will tell my teacher right away if I come across any upsetting words, nasty pictures or something scary on the Internet that makes me feel uncomfortable.
- I will never agree to get together with someone I “meet” online without first checking with my teacher and parent.
- I will not answer any messages that are mean or in any way make me feel uncomfortable. It is not my fault if I get a message like that.
- I will not send mean messages to anyone, even friends, even as a joke.
- I will talk with my teacher and parents so that they can set up rules for going online either at school or home. We will decide upon appropriate areas for me to visit.

I understand that if I break any of the rules I may be told that I cannot use the computers at school anymore. This agreement will remain in my school file for as long as I am enrolled at this school. It can be removed by either my parents or the school Principal if either decides to remove my privileges.

Student's Name: _____ Date: _____

PLEASE PRINT

School Name _____ Teacher Name: _____ Div. _____

I have read “*My Rules for Online Safety*” and agree to those rules for being a responsible computer user.

Student Signature: _____ Student ID# _____



Parent/Guardian Permission Form – (Students in Grades K-5)

I **personally** have read the attached “*Expectations for Students Using School or District Electronic Communication Systems*”, so that I am aware of the expectations of my child for using technology at the Middle and Secondary school levels. (*The “Expectations for Students Using School or District Electronic Communications Systems” document does not have to be shared with students in Grades K-5. This is for parental information only.*)

I have read and discussed with my child, “My Rules for Online Safety”.

I understand that our daughter or son may access School or District electronic communications systems which allow them to access resources and communicate with others. I understand that filtering or blocking software which may be applied to the electronic communications systems to prevent gaining access to inappropriate material is not foolproof and cannot guarantee 100% effectiveness.

	YES	NO
We grant permission for our daughter or son to access electronic communications systems at school.		
We grant permission for our daughter or son to publish their work and/or photos online, including full name identifiers.		
We grant permission for our daughter or son to publish their work and/or photos online, without full name identifiers. (first name or initials may be used as an identifier).		

** I understand that it is the responsibility of my child to avoid accessing the Internet or computers while at school as described above until receipt of an Acceptable Use Agreement signed by both student/child and parent or guardian.*

Parent/Guardian's Name: _____ Signature _____
PLEASE PRINT

Address: _____ Phone: _____ Date: _____