



# L'ECOLE Quadra SCHOOL

3031 Quadra Street, Victoria BC V8T 4G2  
Phone: (250) 382-8296 Fax: (250) 382-3649

September 2018

Dear Parents/Guardians:

Today you will be receiving several very important forms to fill out and return to school. We understand that it can be time-consuming to fill out and sign all these forms, especially if you have more than one child in the school system. These forms, however, are **critical to the safety** of your child while he/she is at school.

- The most important form is the **Student Verification Form**. (White)  
If your child was at this school last year and your contact information has not changed it is a simple matter of signing the bottom of the form, dating it, and returning it to school. Please read all of the information carefully and update new phone numbers, address changes, etc in **RED PEN or HIGHLIGHT** so that it is easier for our office staff to input the new information.
- **Consent form for release of students after an earthquake** (Yellow)
- **Student Use Agreement** (Pink) - Permission for your child to use the internet under supervision.
- **School District "Blanket" Certificate of Parental Authority for School Field Trips** (Blue)  
This form will allow your child to participate on neighborhood school field trips. The teachers will send home specific information for **each** fieldtrip.
- **Outside Media in Schools Consent** (Goldenrod)  
Throughout the year we publish various events and activities on our school website. Occasionally media is permitted or invited to come to the school and allowed to take photos, video or interview students for purposes of promoting school programs and celebrating student achievement.
- **Personal Information Consent** (Salmon)  
For collection, use and sharing of student personal information for educational functions
- **Ecole Quadra School Code of Conduct** (Green)
- **Student Accident Insurance** (This is an optional service. Parents deal directly with the company)

Thank you very much for taking the time to complete these forms and send them back to school as soon as possible.

Sincerely,

*Marilyn Campbell*

Marilyn Campbell,  
Principal