



L'ECOLE
Quadra
SCHOOL

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Volunteer Guidelines

School District #61 has policies and regulations in place to ensure student safety, including those related to school volunteers. Volunteers play a vital role in supporting student learning and enhancing the school experience.

Field trips provide curriculum-based learning opportunities beyond the classroom.

Teachers value the contributions of volunteers and appreciate the time and effort given to support classroom field trips. Below are important guidelines for parent volunteers.

- Complete a **Criminal Record Check** - link can be found on our website in the Parent Info > Volunteer Info sections.
- Ensure the **safety and security** of the children by connecting immediately with the teacher to deal with **unsafe or disruptive student behaviour** - the teacher has the ultimate responsibility for the students. Volunteers are not to fill this role.
- Raise any concerns with the teacher leading the trip. **Ensure confidentiality** and do not discuss these concerns with other parents or students.
- Wear the provided **purple volunteer lanyard and safety vest** - this makes you easily recognizable to all participants.
- Provide **supervision at all times or as instructed** - assist with supervision as planned and stay with the group of students to whom you are assigned. If unsure of your responsibility speak with the supervising teacher.
- Recognize **attendance limits** - for safety and student learning, siblings cannot be accommodated on field trips. Volunteers must be available to dedicate their full attention to the students they are supervising. Please leave dogs at home.
- Be **engaged** - arrive prior to the departure time and stay with the group for the duration of the trip. This helps keep the children focused and fully engaged in all activities

Thank you for volunteering! Your support helps provide safe and enriching learning experiences for our students.